



**ADU & JADU Questionnaire**

PROJECT LOCATION					
Address:					
Parcel No(s):					
City:		State:		ZIP Code:	
APPLICANT INFORMATION					
Owner Name:			Owner's Representative:		
Address:				Phone Number:	
E-mail:				Fax:	
CONTACT PERSON					
<i>*Please identify preferred method of communication*</i>					
Name:					
Address:		Phone Number:		E-mail:	
TYPE OF PROJECT					
<input type="checkbox"/> ADU			<input type="checkbox"/> JADU		
New Structure?			Existing Structure?		
Permitted?		Unpermitted?		Permit Number?	
Any Other Structures on the Property?					
PROPOSED SQ FOOTAGE					
Living:	_____ SQ FT	Patio:	_____ SQ FT		
Garage:	_____ SQ FT	Porch:	_____ SQ FT		
OTHER DEPARTMENT FOLLOW UP					
Have you talked with Environmental Health?					
Septic <input type="checkbox"/> Public Sewer <input type="checkbox"/> Well <input type="checkbox"/> Public Water <input type="checkbox"/> How many bedroom total?					
ADDITION INFORMATION					
FOR OFFICE USE ONLY – BASED ON PROPOSED SQUARE FOOTAGE					
Date Received:		Square Footage of Main Dwelling		_____ SQ FT	
Check All Impact Fees That Apply:					
<input type="checkbox"/> Traffic Fees	\$	<input type="checkbox"/> Parks Fees	\$	<input type="checkbox"/> Facility Fees	\$
<input type="checkbox"/> Animal Services	\$	<input type="checkbox"/> Fire Fees	\$	<input type="checkbox"/> School Fees	\$



# City of Patterson Building Department

1 Plaza  
P.O. Box 667  
Patterson, California 95363  
209.895.8030  
[buildingclerk@pattersonca.gov](mailto:buildingclerk@pattersonca.gov)

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## ACCESSORY DWELLING UNITS and JUNIOR ACCESSORY DWELLING UNITS (In-Law Units)

### **New state legislation pertaining to Accessory Dwelling Units (Effective January 1, 2020)**

In October 2019, the Governor signed into legislation several bills pertaining to the development of Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs). The new legislation, effective January 1, 2020 requires a more streamlined review process and lessens certain development standards and restrictions that may have been applied in the past.

### **What are major changes resulting from new state legislation?**

- New ADUs and JADUs must be reviewed through a Building Permit within 60-days.
- ADUs and JADUs must be allowed in all residential zoning districts including Multi-Family, Mixed-Use, and residential Planning Development zoning districts.
- For maximum size of an attached or detached ADU please see attached *Criteria Checklists*. However, city regulations cannot prohibit an ADU up to 800 square feet in size, up to 16-feet in height, and with side and rear setbacks of at least 4-feet.
- Owner occupancy is not required for either the primary dwelling or the ADU or JADU (this section to be repealed January 2025).
- Impact fees can no longer be charged for units less than 750 square feet in size. Impact fees for units 750 square feet or larger shall be proportional to the main house.

Please note: Existing city regulations for ADUs that do not conflict with the new state legislations are still in effect. The City is in the process of updating its ADU Ordinance to reflect changes resulting from new legislation. Until the Ordinance is revised, applicable development criteria are outlined detail in the attached Criteria Checklists for both ADUs and JADUs.

### **What is the difference between an ADU and JADU?**

- An **Accessory Dwelling Unit** can be either an attached or detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. ADUs must include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family dwelling.
- A **Junior Accessory Dwelling Unit** is a unit that is not more than 500 square feet in size and contained entirely within an existing single-family structure. A JADU may include separate sanitation facilities or share sanitation facilities within the existing structure.

## What application documents must I submit to obtain a Building Permit?

- A completed **Building Permit Application**. See Attachment 1.  
**Please Note:** Building staff will determine application completeness at the permit counter. Incomplete applications will not be processed.
- Elevations and photos** of all sides of existing home that demonstrate new ADU matches roof design, exterior paint color, and style of primary dwelling unit.
- Two (2) sets of **Construction Drawings**, minimum size 11" x 17" (including Site Plan that clearly shows setback dimensions from property liens and square footages).
- Three (3) sets of **Fire Sprinkler Plans** (only if required for primary dwelling).
- Three (3) **Floor Plan** to scale with exterior dimensions on 11" x 17".
- Two (2) sets of **Structural Calculations** (Exception: Existing buildings and additions that meet conventional light-frame construction are not required to be engineered. Permit Center Staff can determine if this exception applies to your project).
- Two (2) sets of **Energy Calculations** (Title-24 documentation).
- Two (2) sets of **Truss Calculations** (if manufactured trusses are being utilized).  
This can be deferred submittal.

## Process and Timeframe

- Complete applications will be acted on within 60-days of submittal.
- Proposals on single-family lots with existing primary dwelling:** Complete applications will be reviewed by Planning and Engineering staff for compliance with requirements. Following their review, the project will be routed for Building Permit review.
- Proposals on multi-family lots with existing primary dwelling:** Complete applications will be reviewed by Planning and Engineering staff for compliance with requirements. Following their review, the project will be routed for Building Permit review.
- If the permit application to create an ADU or JADU is submitted with a permit application to create a new single-family dwelling on the lot, the City may delay acting on the ADU permit until the permit for the new single-family dwelling is approved.

# Criteria Checklist for **Junior Accessory Dwelling Units (JADUs)**

**Definition of JADU:** a unit not more than 500 square feet in size and contained entirely within an existing single-family structure. A JADU may include separate sanitation facilities or share sanitation facilities within the existing structure.

CRITERIA	
<b>LOCATION</b>	
	<input type="checkbox"/> Permitted in all residential zoning districts (this includes mixed-use and residential Planned Developments).
	<input type="checkbox"/> Located entirely within existing walls of primary single-family structure.
<b>SIZE</b>	
	<input type="checkbox"/> No minimum lot size.
	<input type="checkbox"/> No more than 500 square feet in size.
<b>ATTRIBUTES</b>	
Separate Entrance	<input type="checkbox"/> Includes separate entrance (from main entrance)
Efficiency Kitchen	<input type="checkbox"/> Must include efficiency kitchen with following: <ul style="list-style-type: none"> <li>○ Sink with maximum waste line diameter of 1.5 inches.</li> <li>○ Cooking facility with appliances that do not require electrical service greater than 120 volts, or manual or propane gas.</li> <li>○ Food preparation counter and storage cabinets.</li> </ul>
<b>PARKING</b>	
	<input type="checkbox"/> No Additional spaces required.
<b>DEED RESTRICTIONS</b>	
	Requires recordation of a deed restriction, which shall run with the land, to be filed with the permitting agency and which includes: <ul style="list-style-type: none"> <li><input type="checkbox"/> A prohibition on the sale of the unit separate from the sale of the single-family residence.</li> <li><input type="checkbox"/> Statement that deed restriction may be enforced against future purchasers.</li> <li><input type="checkbox"/> Restriction on size and attributes of JADU consistent with state legislation.</li> </ul>

# Criteria Checklist for **Accessory Dwelling Units (ADUs)**

**Definition of ADU:** a detached or attached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multi-family dwelling is or will be situated.

<b>CRITERIA</b>	
<b>ALLOWED USE</b>	<input type="checkbox"/> Permitted in all residential zoning districts (this includes mixed-use and residential Planned Developments).
<b>LOCATION</b>	<input type="checkbox"/> Must be located on same lot with an existing or proposed primary dwelling unit. <input type="checkbox"/> Must be detached or located in attached garages, storage areas, or similar uses, or an accessory structure. <input type="checkbox"/> May be located in portions of existing multi-family dwelling not used as livable space such as storage rooms, boiler rooms, passageways, attics, basements, or garages so long as complies with state building standards for dwellings. <input type="checkbox"/> <b>Detached</b> ADUs must be located to the rear of the existing primary dwelling.
<b>NUMBER PERMITTED</b>	
<i>With <b>Single-family</b> dwelling</i>	<input type="checkbox"/> One (1) attached ADU <b>OR</b> one (1) JADU, or (1) detached ADU <b>AND</b> one (1) JADU subject to following (JADU can only be conversion of existing interior space): <ul style="list-style-type: none"> <li>○ Located within space of single-family dwelling or within accessory structure <u>and</u> includes expansion of not more than 150 square feet for ingress or egress only.</li> <li>○ Space has exterior access from single-family unit.</li> <li>○ Setbacks sufficient for fire and safety.</li> <li>○ JADU complies with state requirements.</li> </ul>
<i>With <b>Multi-family</b> dwelling</i>	<input type="checkbox"/> Must allow up to 25% of existing multi-family units to convert existing space. For example, if 20 existing multi-family units, up to five (5) ADU's could be established within the existing living space. <input type="checkbox"/> No more than 2 detached ADU's per Multi-Family lot.
<i>Minimum ADU unit size</i>	<input type="checkbox"/> Must be no less than 150 square feet.
<i>Attached unit</i>	<input type="checkbox"/> Cannot exceed 50% of primary structures (excluding accessory and garage structures of the primary unit) subject to lot coverage and/or FAR requirements of underlying zoning district. <b>City must allow up to 800 square feet in size regardless of existing house size or lot coverage or lot coverage or FAR requirements of underlying zoning district.</b>

<i>Detached unit</i>	<input type="checkbox"/> Cannot exceed 1,200 square feet subject to lot coverage and/or FAR requirements of underlying zoning district. <b><i>City must allow up to 800 square feet in size regardless of lot coverage or lot coverage or FAR requirements of underlying zoning district.</i></b>
<b>LOT SIZE</b>	
	<input type="checkbox"/> No minimum lot size is required.
<b>SETBACKS</b>	
<i>Existing living area or converted accessory structure</i>	<input type="checkbox"/> No additional setback beyond existing. <i>Note: This also applies to structures constructed in same location and to same dimensions as an old structure (rebuild).</i> <input type="checkbox"/> Statement that deed restriction may be enforced against future purchasers. <input type="checkbox"/> Restriction on size and attributes of JADU consistent with state legislation.
<i>New Structure</i>	<input type="checkbox"/> 4-foot rear and side. <input type="checkbox"/> Street Side: 10-Feet <input type="checkbox"/> If new garage is constructed with and attached to ADU (whether one or two story), garage portion must meet all Accessory Structure standards (e.g., setbacks, size, etc.) per LDC Section 4.02.030.
<i>Building separation</i>	<input type="checkbox"/> Minimum 10-foot separation between detached ADU and primary dwelling.
<b>HEIGHT</b>	
<i>Single-story, detached</i>	<input type="checkbox"/> 16-foot maximum height. <input type="checkbox"/> Measured to highest point of roof.
<i>Single-story, attached</i>	<input type="checkbox"/> Subject to underlying zoning district but must allow at least 16-feet in height.
<i>Two-story, detached or unit above existing garage</i>	<input type="checkbox"/> Subject to underlying zoning height limit. <input type="checkbox"/> Height is measured per PMC 18.62.040 standards.
<b>PARKING</b>	
	<input type="checkbox"/> 1 space per unit or bedroom, whichever is less.
	<input type="checkbox"/> No parking required for ADUs within: <ul style="list-style-type: none"> <li>○ ½ - mile walking distance of transit (includes local bus stops and ACE Train).</li> <li>○ A historic district .</li> <li>○ An existing primary residence or existing accessory structure.</li> </ul> Or where: <ul style="list-style-type: none"> <li>○ On-Street parking permit is required but not offered to the inhabitant of the ADU.</li> <li>○ A documented carshare vehicle is located within one block.</li> </ul>
	<input type="checkbox"/> Maybe a tandem on driveway or in setback areas (unless finding is made that proposed parking area is not feasible due to life safety reasons).
<i>Garage, carport or parking</i>	<input type="checkbox"/> No replacement parking required.

<i>structure conversion</i>	
<b>DESIGN</b>	
	<input type="checkbox"/> Colors, materials, roof forms, and window trim to match those of existing primary dwelling. <input type="checkbox"/> Entrance to the ADU shall be setback from the front of the primary dwelling.
<b>OTHER GENERAL CRITERIA</b>	
<b>Sales and Renting</b>	<input type="checkbox"/> ADUs <b>SHALL NOT BE SOLD SEPARATELY</b> from the property and primary dwelling but may be rented. <input type="checkbox"/> ADUs may be rented for a period <b>no less</b> than 30-days
<b>Occupancy</b>	<input type="checkbox"/> Owner Occupancy is not required for either the primary dwelling or the ADU or JADU (this section of new legislation to be repealed January 2025). <input type="checkbox"/> For new units, the City cannot issue a Certificate of Occupancy for an ADU before it issues one for the primary dwelling.
<b>Impact Fees</b>	<input type="checkbox"/> For units <b>less than 750 square feet in size</b> , no impact fees will be charged. <input type="checkbox"/> For units <b>750 square feet or larger</b> , impact fees will be charged at a rate of 50%.
<b>Fire Sprinklers</b>	<input type="checkbox"/> Fire sprinklers cannot be required if they are not required for the primary dwelling.



**City of Patterson**  
 1 PLAZA  
 PO Box 667 Patterson, CA 95363  
 (209) 895-8030  
 buildingclerk@pattersonca.gov

Office Use Only

**Application Date:** \_\_\_\_\_

**Customer #** \_\_\_\_\_

**PERMIT #** \_\_\_\_\_

WMP to P.W. \_\_\_\_\_

**APPLICATION FOR BUILDING PERMIT**

**Project Valuation:** \$ \_\_\_\_\_

**Building Type:**       Commercial       Industrial       Residential       Other: \_\_\_\_\_

Description of Work: \_\_\_\_\_

Address of Work: \_\_\_\_\_ Patterson, CA 95363

Is Property in a SFHA (Special Flood Hazard Area)? \_\_\_\_\_

Owner: \_\_\_\_\_ **APN:** \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Primary Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Contractor Lic #: \_\_\_\_\_ Local Lic# \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Print Name and Title

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**PLEASE REVIEW THE FOLLOWING ITEMS PRIOR TO SUBMITTING APPLICATION**

1. **Residential Projects:** 3 sets of plans, 2 sets of all supporting documents (i.e. Structural Calcs, Energy Calcs, Truss Calcs, etc.) and an electronic set of the plans and supporting documents (USB or shareable link) are required.
2. **Commercial Projects:** 3 sets of plans, 2 sets of all supporting documents (i.e. Structural Calcs, Energy Calcs, Truss Calcs, etc.) and an electronic set of the plans and supporting documents (USB or shareable link) are required.
3. A plan check fee may be required with this application.
4. This application, in which no permit is issued, will expire in 6 months from today's (submittal) date.
5. If this building is intended to be licensed by Department of Health Services (i.e. OSHPD3) you are required to submit concurrently to OSHPD for their review and approval.
6. No inspection will be performed prior to issuance of the Building Permit.

APPLICANT SIGNATURE

DATE

**LICENSED CONTRACTOR DECLARATION**

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code and that my contractor's license is in full force and effect and that all of the information provided by me regarding this is true and correct. I also affirm under penalty of perjury that my Worker's Compensation Declaration or Certificate of Exemption from Worker's Compensation Insurance and lend agency information are true and correct.

Signed \_\_\_\_\_ Dated \_\_\_\_\_

Print Name of Signer \_\_\_\_\_

License# \_\_\_\_\_ License Class \_\_\_\_\_

**WORKER'S COMPENSATION DECLARATIONS**

I hereby affirm that I have a certificate of self-insure, or a certificate of Worker's Compensation Insurance, or a certified copy thereof (Sec. 3000, Lab. C).

Policy# \_\_\_\_\_ Company \_\_\_\_\_

Certified copy is hereby furnished

Certified copy is filled with the building inspection department of the City of Patterson

Applicant Signature \_\_\_\_\_ Dated \_\_\_\_\_

**OWNER-BUILDER DECLARATION**

I hereby affirm under penalty of perjury that I am exempt from provisions of the Contractor's License Law (Chapter 9 of Division 3 of the Business and Profession Code) because: (check applicable statement)

- A. I am the owner of the above property and I will contract to have all of the work performed by licensed contractors.
- B. I am the owner of the property and the work will be partially accomplished in accordance with Statement "A" and the other work will be accomplished in accordance with Statement "C".
- C. I am the owner of the above property and I will perform all the above work personally or through my employees whose sole compensation will be wages, and the above described structure is not intended or offered for sale.

Applicant Signature \_\_\_\_\_ Dated \_\_\_\_\_

Print Name of Signer \_\_\_\_\_

**CERTIFICATE OF EXEMPTION FROM WORKER'S COMPENSATION INSURANCE**

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California.

Applicant Signature \_\_\_\_\_ Dated \_\_\_\_\_

**NOTICE TO APPLICANT:** If after making this Certificate of Exemption you should become subject to the Worker's Compensation provisions of the Labor Code, you must forthwith comply with such provisions or this permit shall be deemed revoked.

**CONSTRUCTION LENDING AGENCY**

I hereby affirm that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Cir. C).

Lender's Name \_\_\_\_\_

Lender's Address \_\_\_\_\_

I CERTIFY THAT I HAVE READ THIS APPLICATION AND STATE THAT THE ABOVE INFORMATION IS CORRECT. I AGREE TO COMPLY WITH ALL CITY AND COUNTY ORDINANCES AND STATE LAWS RELATING TO BUILDING CONSTRUCTION, AND HEREBY AUTHORIZE REPRESENTATIVES OF THIS CITY TO ENTER THE MENTIONED PROPERTY FOR INSPECTION PURPOSES.

Applicant or Agent Signature \_\_\_\_\_ Date: \_\_\_\_\_



City of Patterson  
Public Works Department  
1 Plaza, P.O. Box 667  
Patterson, CA 95363

# Encroachment/Trench Cut Permit

On-site Private Septic Tank Destruction - **STOP**, contact Stanislaus County Environmental Resources at (209) 525-6700 for Permit.  
**PLEASE CALL (209) 895-8060 THREE (3) WORKING DAYS BEFORE START OF CONSTRUCTION ACTIVITIES FOR A PRE-INSPECTION & AT COMPLETION OF PROJECT FOR A FINAL INSPECTION**

Phone: (209) 895-8060  
Fax: (209) 895-8069  
E-mail: publicworks@ci.patterson.ca.us  
**Form Updated: 11/15/23**  
Page 1

Application Date  Permit #  Expiration Date

Description of Work:

Job Location:

PROJECT SIZE: \_\_\_\_\_ SQ. FT. \_\_\_\_\_ ACRE(S) WILL THE ACTIVITIES BEING PERFORMED DISTURB SOIL?:  Yes  No

IS THIS A NEW DEVELOPMENT PROJECT? IF SO, WAS A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) SUBMITTED TO THE CITY?  Yes  No

IF A SWPPP PLAN WAS COMPLETED, PLEASE PROVIDE WDD#: \_\_\_\_\_ NAME OF LEGAL RESPONSIBLE PERSON(LRP): \_\_\_\_\_

**\*NOTE: EROSION & SEDIMENT CONTROL PLANS (ESCP) ARE REQUIRED BY STATE / LOCAL STORMWATER REGULATIONS AND IT APPLIES ONLY TO PROJECTS THAT DISTURB SOIL AND GO THROUGH PLAN CHECK/PERMIT PROCESS. THIS DOES NOT APPLY TO MAINTENANCE PROJECTS. \*\*Fees subject to Change.**

<b>Permit Type:</b>	<b>Permit Purpose:</b>	<input type="checkbox"/> Install	<input type="checkbox"/> Repair	<input type="checkbox"/> Replace	<input type="checkbox"/> All in One Permit Fee \$169.00 (Includes Fire Hydrant Use Permit if needed)
	<input type="checkbox"/> Curb Cut, Excavation, Trench <input type="checkbox"/> Driveway Approach/Side-walk Construction <input type="checkbox"/> Install/Remove Monitoring Well <input type="checkbox"/> Private Well <input type="checkbox"/> Destruction	<input type="checkbox"/> Utility Connection (Water, Sewer, Storm) <input type="checkbox"/> New Development Construction/Remodel <input type="checkbox"/> Install Groundwater Well How Many: _____	<input type="checkbox"/> Street Cut/Excavation/Trench * <input type="checkbox"/> Street Painting <input type="checkbox"/> Swimming Pool Other List Here: _____	<input type="checkbox"/> Tree Work <input type="checkbox"/> Construction/Demolition Project <input type="checkbox"/> Other (Write in Below)	<input type="checkbox"/> Additional Inspections for Encroachment \$233.00 [One (1) hour minimum] <input type="checkbox"/> Double Fee (Work done without Permit) <b>OFFICE USE ONLY</b> * If trench is selected, please include a trench plan and fees will be calculated.

**Trench Cut Fee (Based on PCI)** **FOR OFFICE USE ONLY**  
 Trench Cut in Street (Ordinance No. 840) \*Please only enter the name of the street and segment.  
 A copy of the City's PCI (Pavement Condition Index) Listing, can be located on the City's website at [www.ci.patterson.ca.us](http://www.ci.patterson.ca.us) along with the Trench Cut Detail/Standards.

Street Name _____	Street Name _____	Street Name _____
Street Segment _____	Street Segment _____	Street Segment _____
PCI Classification _____	PCI Classification _____	PCI Classification _____

Any questions or disputes regarding Trench Cut shall be addressed and resolved with the City Engineer. The City will require Warranty on all trench cut work.

<input type="checkbox"/> (0-49) PCI \$0 Sq. Ft.	Length of Area _____	Width of Area _____	Total Sq. Ft. _____
<input type="checkbox"/> (50-69) PCI \$5.25 Sq. Ft.	Length of Area _____	Width of Area _____	Total Sq. Ft. _____
<input type="checkbox"/> (70-100) PCI \$7.30 Sq. Ft.	Length of Area _____	Width of Area _____	Total Sq. Ft. _____

Job Location \_\_\_\_\_ Work Scheduled to Begin \_\_\_\_\_ and Completed by \_\_\_\_\_

Property Owner/Utility Company Name: \_\_\_\_\_ Contact Person \_\_\_\_\_

Phone/Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

Property Owner/Utility Company Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contractor's Name \_\_\_\_\_ Contact Person: \_\_\_\_\_

Contractor's Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone/Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

City Business License # \_\_\_\_\_ State Contractor Licence: \_\_\_\_\_ Class \_\_\_\_\_

## SUBCONTRACTOR'S LIST (SUBS MUST HAVE A CITY BUSINESS LICENSE & BE LISTED ON INSURANCE)

No.	Name	Address	Work to be Performed for General Contractor	City Business License #	Contractor's State License & Class
1.					
2.					
3.					
4.					
5.					



City of Patterson  
Public Works Department  
1 Plaza, P.O. Box 667  
Patterson, CA 95363

## Encroachment/Trench Cut Permit Applicant's Agreement (PLEASE REVIEW AND SIGN BELOW)

Phone: (209) 895-8060  
Fax: (209) 895-8069  
E-mail: publicworks@ci.patterson.ca.us  
Form Updated: 5/6/20  
Page 2

The Contractor or property owner/developer is required to submit to the City a certificate of liability insurance with at least 2,000,000 in coverage (per occurrence) and an Endorsement to the policy naming the City of Patterson and all subcontractors listed on this application (including its officers, agents, and employees) as additional insured. An ISO Form CG 20 10 and/or CG 20 37 (Completed Operations) is **REQUIRED** along with the certificate, including the "**Waiver of Subrogation**" Endorsement in favor of the City for General Liability, Workers Compensation, and Auto Liability. In addition to the insurance requirement, the contract must post a bond with the City of Patterson if monitoring wells are being installed in the City right-of-way. The bonds must be valid for the time that the monitoring wells are in service. The permit processing fee is non-refundable. Any work done without prior approval and/or permit will be subject to a double fee.

The applicant shall prepare traffic control plans and follow traffic control procedures in accordance with the CalTrans Manual for projects, which require work in public right-of-ways. The applicant further agrees that he or she shall take all necessary safety precautions reasonably required in performing any work pursuant to any permit granted by the City of Patterson, and specifically agrees to comply with any and all safety standards and rules that have been established by the State of California or the Federal Government.

The applicant further agrees that in consideration of the granting of any permit issued pursuant to this application that he shall indemnify and hold the City of Patterson harmless from any and all liability for damages resulting from the negligence of the applicant, its agents, employees, subcontractors, or assigns, including damages, fees of attorneys, and other expenses which the City of Patterson may sustain or incur as a consequence of the negligence of the applicant, its agents, employees, subcontractors or assigns.

The applicant agrees to comply with all Stormwater Regulations (Federal/State/Local) and will submit an Erosion & Sediment Control Plan (ESCP) and/or Stormwater Pollution Prevention Plan (SWPPP) if applicable and comply with the plan submitted for their project. Applicant also understands and agrees that Best Management Practices (BMPs) will be used during the duration of the project and understand and grants authorization to the City to monitor, inspect, and enforce stormwater regulations during the duration of the project. **The applicant will make sure to contact Public Works at (209) 895-8060 three (3) days prior to start of project to schedule a pre-inspection and again at once project is complete to schedule a post-inspection and close-out of permit.** (City Ordinance No. 777).

The permit is only valid for the party, contractor's and sub contractors named in this permit and for the specific scope of work and job location listed above. Applicant must contact the Patterson Building Department at (209) 895-8030 to obtain the appropriate permit(s) for any work on private property. This permit is valid for 30 days from the date of Public Works approval, unless otherwise noted. Work may commence until all conditions of approval have been satisfied.

Inspections by Public Works staff will be billed at the corresponding fee per inspection and require a 24-hour notice. The cost for any inspections by the City's Engineer will be billed to the applicant and require a 48-hour notice. **Any jobs that encroach on City streets, including partial blockage or closure of streets, will require a traffic control plan and a designated date work will begin.** A pre-inspection walk thru is scheduled with the general contractor and the Public Works Inspector prior to work beginning. A "final" inspection walk thru needs to be scheduled when the project is completed and for closure of this permit. To schedule an inspection or for any questions, please contact Public Works at (209) 895-8060.

**Preservation of Survey Monument**

Contractor shall be responsible for identifying and preserving any and all existing Monuments or Survey Points (Apparent or Buried) which control Subdivisions, tracts, streets or highways, or Geodetic Control and/or Published Elevation Control. If monuments are inadvertently distributed by the contractor, the contractor is responsible for all costs of replacement and resetting the monument including survey costs. If monuments are to be disturbed, the contractor shall provide a minimum of 10 working days notice to the project Engineer or Land Surveyor prior to the disturbance or removal of any existing monuments (Apparent or Buried).

If a monument is to be disturbed the Contractor shall coordinate with the project Engineer or Land Surveyor to have a minimum of four ties to survey points, (set iron pipes, 5/8ths rebar or durable marker), a copy of the field notes showing the ties and a Corner Record shall be filed with the County Surveyor's Office, (Business and profession Codes 8771). Monuments requiring replacement or resetting shall be of acceptable type and quality as directed by the Engineer. They shall be placed by a Surveyor registered in the State of California in a manner consistent with good and recognized engineering and surveying practices and in accordance with City's standard drawings, and the State of California regulations, and a Corner Record shall be filed for the replaced monument, (Business and profession Codes 8771).

**Trench Cut/Excavations** (City Ordinance No. 840)

If a trench cut/excavation is being made in the City street, the City will require the Utility Company, Applicant/Contractor to repair and restore the trench influence area of all trenches in compliance with the City standards. By signing this agreement, it provides the City with a one-year warranty (warranty inspection to be completed by the City ten (10) months after final inspection) for the trench influence area. The Utility Company, Applicant/Contractor also agree to work with the City to address any deteriorated pavement upon written notice from the City, unless they can demonstrate the pavement damages are unrelated to the trench cut/excavation. If the Contractor and/or Utility Company/Applicant and/or Beneficiary fails to address any issues found during the warranty inspection, the City reserves the right to HOLD or issue any future business license(s) and/or permits to the Contractor/Utility Company or Beneficiary/Applicant. Any disputes regarding the PCI must be referred to the City Engineer or his Designee. To obtain a copy of the Trench Cut Details/Standards or for any additional information, please visit the City's website at [www.ci.patterson.ca.us](http://www.ci.patterson.ca.us)

**\*\*NOTE:** Per Section 12.06.090 "Moratorium," excavation of newly renovated public rights-of-way is prohibited for three (3) years after filing a Notice of Completion or acceptance of a new street or structural overlay of an entire street, unless it meets the exceptions outlined under this municipal code section. For further information regarding moratorium, please contact Engineering at (209) 895-8073.

By signing this agreement the property owner and contractor are also agreeing to all these requirements, terms & conditions of this page and **Page 3** of this application.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Name & Title Printed

\_\_\_\_\_  
Today's Date

**Trench Cut Permits Only:** By signing this agreement, the Utility Company and/or Beneficiary of this permit agrees to work with the City on any trench cut repairs/ issues or disputes to the Satisfaction of the City that arise from any work completed by its contractor(s), sub contractor(s), or employee(s) assigned to this project. This section must be signed.

\_\_\_\_\_  
Signature of Utility Company Representative

\_\_\_\_\_  
Name Printed & Title

\_\_\_\_\_  
Today's Date



City of Patterson  
Public Works Department  
1 Plaza, P.O. Box 667  
Patterson, CA 95363

**Encroachment & Trench Cut Permit**  
**CONDITIONS OF CITY APPROVAL**  
**(To be Completed by City Personnel)**

Phone: (209) 895-8060  
Fax: (209) 895-8069  
E-mail: publicworks@ci.patterson.ca.us  
Form Updated: 5/6/20  
Page 3

1. Call Underground Service Alert (U.S.A.) at 1-800-642-2444 at least 48 hours **BEFORE** digging in City right-of-way.
2. Shoring is required for trenches 5 feet or deeper.
3. All work, including Compaction, shall be completed to current City standards. Copies of standards can be found at [www.ci.patterson.ca.us](http://www.ci.patterson.ca.us)
4. Any damage to public or private property or any damage to facilities in public right-of-way is the responsibility of the contractor to correct.
5. If the scope of work results in any significant impact to existing homes or businesses, the contractor may be required to pass out fliers to that effect.
6. A Pre-Construction meeting may be needed as determined by Public Works. **Please contact Public Works at (209) 895-8060 to schedule if marked Yes. Pre-Construction Meeting Required?**  Yes  No
7. If any water is needed from City fire hydrants, a Hydrant Use Permit is required. A meter deposit and water use charges apply. The meter must be returned back immediately to the City upon project completion. If meter is not received, the City will close-out the permit, retain the meter deposit, and bill out any remaining water use charges.
8. All work performed under this permit shall comply with the Phase II Storm water Regulations and the City's storm water ordinance, including the completion of a SWPPP and/or Erosion Sediment Control Plan (ESCP). BMPs must be in place and the City's QSP will inspect before starting any work. **Is a SWPPP and/or ESCP required for this project?**  Yes  No
9. Upon approval of this application, a Fee is due before work may be commenced.
10. Is a traffic control plan needed?  Yes  No Any jobs that encroach on city streets, including partial blockage or closure of streets, will require a traffic control plan and a designated date work will begin. Upon approval of encroachment permits, emergency services shall be notified and give the date work will begin.
11. Is the property free and clear of easements?  Yes  No
12. Pre-Inspections and Post Inspections are required for all Encroachment Permits. Please contact the Public Works Department at **(209) 895-8060** to schedule your inspections.
13. Other:
14. Has the Pre-Construction Meeting Completed?  Yes  No Date of Meeting: \_\_\_\_\_
15. The Contractor and/or Property Owner/Developer will obtain approval from the City prior to transferring any excess dirt removed from the project area. If the dirt is being transferred to a private property, a signed letter from the property owner granting their authorization will be required. Additionally, the excess dirt will be properly graded (mounds not allowed) and stabilized for erosion and sediment control to comply with Stormwater regulations.
16. The Contractor and/or Property Owner/Developer shall submit to the City, along with the Certificate of Insurance, CG 20 10 and/or CG 20 37 (Completed Operations), and a Waiver of Subrogation endorsement in favor of City, its officers, agents, employees, and volunteers. Please refer to Attachment "A" of this application for the Liability Insurance Minimum Requirements Matrix.

**Craig Moon/Glenn Suanders,**  
**Public Works Inspector**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Will Barrera/Xavier Guluarte,**  
**Deputy Director**  
**Mike Willett, Director**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Sonia Delgado,**  
**Deputy Director of Regulatory Compliance**  
**and Administrative Services**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Fernando Ulloa, City Engineer**  
**Jaspreet, Associate Engineer**  
**Tiffany Rodriguez, Capital Project Manager**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



## Encroachment & Trench Cut Permit Attachment "A" Insurance Requirements Matrix

**INSURANCE REQUIREMENTS FOR PUBLIC WORKS PERMITS & PARK/FIELD RESERVATIONS**  
**\*\*NOTE: The City of Patterson utilizes the following Risk Categories/Matrix to determine Insurance Terms/Requirements for every permit application/project received. If you have questions regarding insurance requirements, please contact Public Works at (209) 895-8060.**

TABLE 1 Use this table to determine Risk Category		
Risk Category	Risk Level	Examples
1	Low	<ul style="list-style-type: none"> <li>Vending machine providers</li> <li>Facilities use</li> <li>Special events</li> <li>Some professional service providers</li> <li>General contracts</li> </ul>
2	Intermediate	<ul style="list-style-type: none"> <li>Construction contracts</li> <li>Some professional service providers</li> <li>Technology consultants</li> <li>Facilities use</li> <li>Special events</li> </ul>
3	High	<ul style="list-style-type: none"> <li>Major construction contracts</li> <li>Garbage haulers</li> <li>Some professional service providers</li> </ul>
Other	Undefined	<ul style="list-style-type: none"> <li>The risk is unique</li> <li>Custom insurance requirements needed</li> </ul>

TABLE 2 Use this table to determine Insurance Requirements. In addition to Providing an Insurance Certificate, the City requires an Endorsement (ISO Form CG 20 10 or CG 2037), naming the City as "Additionally Insured" or Equivalent			
Risk Category	Workers' Compensation	General Liability	Auto Liability
1	Statutory  Employer's Liability \$1,000,000	\$2,000,000 per occurrence (may accept \$1,000,000 per occurrence for lower risks)  \$4,000,000 general aggregate  \$1,000,000 products/completed operations aggregate	\$2,000,000 Combined Single Limit (may accept \$1,000,000 for lower risks)
2	Statutory  Employer's Liability \$1,000,000	\$2,000,000+ per occurrence  \$4,000,000+ general aggregate  \$2,000,000+ products/completed operations aggregate	\$2,000,000+ Combined Single Limit
3	Statutory  Employer's Liability \$1,000,000	\$5,000,000+ per occurrence  \$10,000,000+ general aggregate  \$5,000,000+ products/completed operations aggregate	\$5,000,000+ Combined Single Limit
Other	Consult with City/ Risk Management Professionals	Consult with City/ Risk Management Professionals	Consult with City/ Management Professionals

# City of Patterson

Public Works Department  
Storm Water Management Program  
1 Plaza, 2<sup>nd</sup> Floor  
P.O. Box 667  
Patterson, California 95363  
Phone (209) 895-8064

## Erosion and Sediment Control Plan (ESCP)

### Worksheet for Small Construction Projects (Disturbing Soil + Plan Check/Permit)

#### What is this document for?

The City's Phase II MS4 NPDES General Permit issued by the State Water Board requires the City to develop and maintain a program to assure that sediment and other pollutants from construction activities do not flow into the City's storm water drainage system and, subsequently, impact local receiving waters. The City's Permit requires the City to require the owner of any construction project having soil disturbance to submit an Erosion and Sediment Control Plan (ESCP). The ESCP must identify potential sources of erosion and sedimentation associated with the project and identify the control measures (best management practices or BMPs) used to prevent erosion and control sedimentation within the project. This document is a worksheet to assist owners of small projects to determine appropriate control measures for their project.

#### Who is required to complete this document?

All construction projects that have soil disturbance and pass through plan check or the City's permitting process must develop an ESCP. Projects having more than one (1) acre of soil disturbance or those projects that are part of a larger common plan may be required to comply with the State Water Board's Construction General Permit (CGP), which requires the development of a Storm Water Pollution Prevention Plan (SWPPP). For these larger projects, the CGP-required SWPPP may be submitted in lieu of the ESCP. For all other projects (small projects) having less than one (1) acre of soil disturbance or those that qualify for a waiver or exemption from the CGP, must submit an ESCP using this worksheet.

#### What is required in this document?

This worksheet requires basic project and contact information, as well as, basic site information including location, status, approximate start and end dates and the area of soil disturbance.

The Best Management Practices (BMPs) that will be used during construction are also required to be identified.

A basic site map showing the project boundaries, adjacent streets, storm drain inlets, placement of BMPs, and where construction work will be occurring is required to be included.

BMPs, as defined on the EPA's website, are "a term used to describe a type of water pollution control. Storm water BMPs are techniques, measures or structural controls used to manage the quantity and improve the quality of storm water runoff. The goal is to reduce or eliminate the contaminants collected by storm water as it moves into streams and rivers."

For more details on BMPs please visit the California Storm Water Quality Association's website at: [www.casqa.org/resources/bmp-handbooks](http://www.casqa.org/resources/bmp-handbooks)

Or Caltrans's website at: [www.dot.ca.gov/hq/construc/stormwater/manuals.htm](http://www.dot.ca.gov/hq/construc/stormwater/manuals.htm)

#### Project Information

Project Name:			
Project Address:			
Project Size: (Indicate sq. ft. or acres)			
Anticipated Construction Start Date:			Anticipated Construction End Date:
Approximate Soil Disturbance: (Indicate sq. ft. or acres)	Number of Storm Drain Inlets within 50 ft. of the soil disturbance:		

#### Owner Information

Name:			
Address:			
Phone Number:			
Email:			

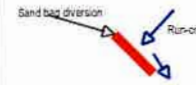
### Contractor Information

Name:	
Company Name:	
Address:	
Phone Number:	Email:

### Best Management Practices

#### Run-On Control BMPs

When surface flow of storm water runoff is allowed to pass through disturbed soils at an active construction project it can mobilize sediment and carry it into the municipality's storm drainage system and into the local receiving waters. This results in deposition of sediment in the municipal drainage system which causes more frequent maintenance and can cause flooding. The sediment is also harmful to the local waterways.



Does storm water have the potential to run-on to the construction site?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, will storm water surface flow be diverted around any disturbed soil areas? Show how it will be diverted on the site map.	<input type="checkbox"/> Yes <input type="checkbox"/> No

#### Erosion Control BMPs

The definition of erosion is the detachment of soil particles. These particles can become detached by rain, wind, or construction activity. Although construction, by nature, disturbs soil, it is vital to place a temporary or permanent covering over disturbed soil as soon as possible. Projects are not allowed to leave areas of exposed soil that do not have a cover. On the table below and on the site map show how you will prevent erosion at your project.

CASQA Fact Sheet	BMP Name	BMP Selected? (Check Box)	Describe the BMP to be implemented. If not used, state the reason why.
EC-1	Scheduling (work will be conducted during the dry season)		
EC-2	Preservation of Existing Vegetation (existing vegetated areas will not be disturbed)		
EC-4	Area to be vegetated with landscaping, turf, or hydroseeding		
EC-7	Temporary Erosion Control using an erosion control blanket or geotextile		
EC-6 & EC-8	Area covered with a temporary or permanent mulch including straw, wood, compost, hydromulch, or equivalent		
EC-16	Non-Vegetated Stabilization (covered with aggregate, paving, permanent structures / surfaces)		
WE-1	Wind Erosion Control (kept moist to prevent wind erosion)		

#### Temporary Sediment Control BMPs

Sediment control is accomplished by two ways. First, giving sediment every opportunity to settle out of storm water runoff while still on the project. Second, remove sediment from surfaces that has been carried or tracked off site before it enters the municipal drains. Each project must have effective perimeter sediment control. Drain inlets within 50 feet of the project must be protected. Any visible track out or sedimentation onto municipal property must be removed as soon as possible. Using the table below and the attached site map to show how you will control sediment at the project site.

CASQA Fact Sheet	BMP Name	BMP Selected? (Check Box)	Describe the BMP to be implemented. If not used, state the reason why.
SE-1	Temporary Silt Fence		
SE-2 or SE-3	Sediment basin or trap (all or some of the storm water drains to a retention pond or basin where sediment can settle out)		
SE-5	Temporary Fiber Rolls / Straw Wattles		
SE-6 or SE – 8	Temporary Gravel Bag Berm or Sand Bag Barrier		

SE-7	Street Sweeping (inspect roads and sidewalks daily and sweep as necessary)		
IV Standard 4	Curb cutback (maintain a minimum of 4 inches of elevation difference between the disturbed soil and the top of the existing curb, sidewalk, or paved surface)		
SE-10	Temporary Drain Inlet Protection (mandatory for any DI's within 50 feet of the project)		
SE-13	Compost Socks / Biofilter Bags		
IV Standard 4	Stabilized Construction Exit – Constructed with aggregate at the project owner's specification, but it must be effective in controlling trackout.		
TC-2	Stabilized Construction Roadways		
WM-03	Stockpile Management (stockpiles that have not been actively used in the last 14 days must be covered with an erosion control blanket or plastic sheeting and contained with a fiber roll or gravel bag berm)		

**Non-Storm Water Pollution Control BMPs**

The City ordinance (No. 777) prohibit the discharge to its municipal drainage system of any wash water, unpermitted construction site dewatering, saw-cutting or grinding slurries, unpermitted hydro-test water, chlorinated swimming pool or fountain water, concrete or paint wash out, or spills of hazardous materials or other substances. On the table below, list any activities that may apply to your project and show the location of these activities on the site map.

CASQA Fact Sheet	BMP Name	Activity Planned? (Yes/No)	Describe the BMP to be implemented. If not used, state the reason why.
NS-3	Paving, Sealing, Saw-cutting, Coring, and Grinding Operations		
NS-7	Potable Water / Irrigation Testing and Discharge to the Municipal Drainage System		
NS-8	Vehicle and Equipment Cleaning Performed on Site		
NS-9 & WM-04	Vehicle and Equipment Fueling Performed on Site		
NS-10	Vehicle and Equipment Maintenance Performed on Site		
NS-12/13 & WM-08	Concrete, Stucco, Plaster, Tile, or Masonry Work		
WM-09	Temporary Sanitary Waste Facilities (port-a-potties)		
WM-01	Storage of Hazardous Materials on the Project Site (paints, solvents, acids, fuel, lubricants, etc.)		

*"This Stormwater Erosion and Sediment Control Plan (ESCP) and attachments were prepared for my project and under my direction to meet the Local and State Requirements. By signing below, I understand that my project must implement Best Management Practices (BMPs) and understand that the City will monitor, inspect, and enforce Stormwater regulations on my project site."*

\_\_\_\_\_ **Project Owner or Contractor Signature**

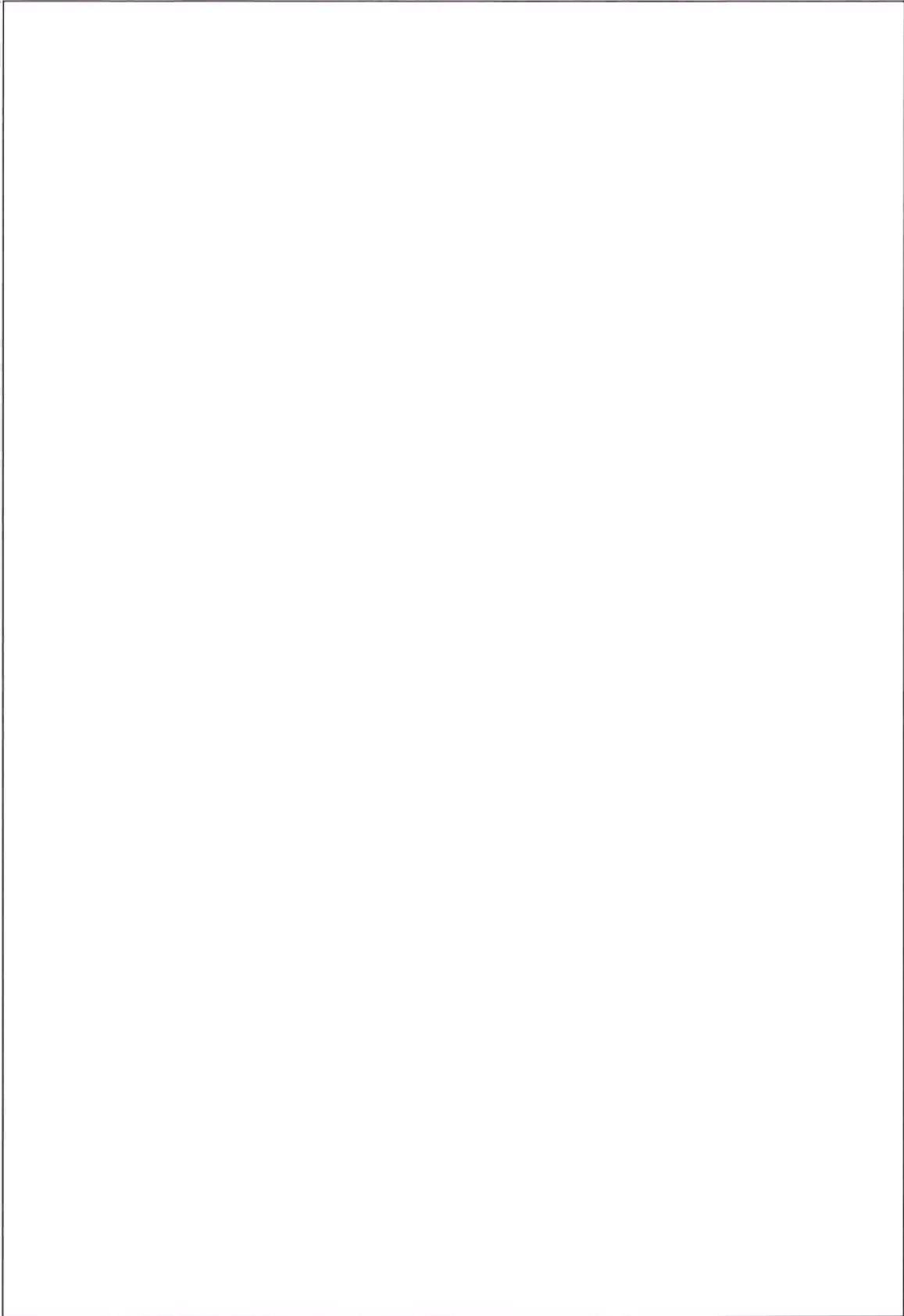
\_\_\_\_\_ **Date**

For questions or to schedule a Stormwater Compliance Inspection, please contact Sonia Delgado, Public Works, at (209) 895-8064 or via e-mail at [sdelgado@ci.patterson.ca.us](mailto:sdelgado@ci.patterson.ca.us)

***For City Use Only***

Date ESCP Received by City: \_\_\_\_\_  
 Name of Staff Receiving ESCP: \_\_\_\_\_  
 Plan Reviewed by: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_  
 Pre-Soil Disturbance Inspection Date: \_\_\_\_\_  
 During Construction Inspection Date(s): \_\_\_\_\_ During Construction Inspection(s): \_\_\_\_\_  
 Post Construction Inspection Date: \_\_\_\_\_

**Site Map** (draw map below or attach another map) – Map can be hand drawn or Parcel Map with Markups.  
Please include a Map Legend for BMPs/Symbols and to utilize a North Arrow below to show direction(s).





# CITY OF PATTERSON

## PUBLIC WORKS DEPARTMENT

1 Plaza Circle • Patterson, California 95363 • Office 209.895.8060 • Fax 209.895.8069

### Construction and Demolition (C&D) Waste Management Plan Program Requirements

[Patterson Municipal Code 6.14 Title 6](#) requires everyone seeking a new building or demolition permit to identify all debris materials at the time of the permit application. In compliance with state regulations, a mandated percentage of the debris must be recycled or reused. The diversion of the materials must be reported and documented by receipts that signify amount disposed of and the form of disposal.

Please refer to the **Construction and Demolition Debris Resource List** for listing of hauler(s) that's permitted to transport debris from job sites, and for drop-off facilities that recycle self-hauled materials.

### CHECK LIST

---

- Complete, sign, and submit **CONSTRUCTION AND DEMOLITION WASTE MANAGEMENT PLAN (WMP)** prior to commencing project. **[FORM A]**
- If you plan to self-haul your waste, use the attached **CONSTRUCTION AND DEMOLITION DEBRIS RESOURCE LIST** to find facilities that will recycle your materials, or hire the City's permitted collectors for recycling service. **Always ask the recycling facility or collector for all your weight tickets and receipts. [Document 1]**
- Use the conversion sheet provided to calculate tonnage. **[Document 2]**
- Once your project is complete, you must submit the attached **CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING REPORT [FORM B]** within **14 days** of project completion. Final Report should include:
  - Types and quantities (tons) of materials recycled, reused, or salvaged
  - Types and quantities (tons) of materials disposed at the landfills
  - Final destination of materials or hauler with **ALL weight, tags, and receipts**
  - Method of transport of your debris materials (self-haul, container, or debris box)
- Mail, fax or email the completed report, together with all receipts and weight tickets to

City of Patterson – Public Works Department  
Solid Waste & Recycling Division  
1 Plaza Circle  
Patterson, CA 95363

Fax: (209) 895-8069

E-mail: [xguluarte@ci.patterson.ca.us](mailto:xguluarte@ci.patterson.ca.us)

## Waste Management Compliance Guide

Project Type	Requirement	Refer to
<p><b>RESIDENTIAL [HCD]:</b> If your project is an existing residential project and an addition or alteration that increases the building's conditioned area, volume, or size:</p>	<p>Recycle and/or salvage for reuse a minimum of <b>65%</b> of the nonhazardous construction and demolition waste by developing and following a <b>waste management plan (WMP)</b> that is to be approved by the city <i>prior</i> to the commencement of construction and submitted at the end of the project with receipts from the disposal site(s).</p>	<p><b>2016 California Green Building Standards Code Sections:</b> 301, 301.1, 301.1.1, 301.2, 302, 303, 304, 4.408.2, 4.408.3, or 4.408.4</p>
<p><b>NON-RESIDENTIAL [BSC-CG]:</b> If your project is a newly constructed non-residential building, building addition of 1,000 square feet or greater, and/or building alterations with a permit valuation of \$200,000 or above:</p>	<p>Recycle and/or salvage for reuse a minimum of <b>65%</b> of the nonhazardous construction and demolition waste by developing and following a <b>waste management plan (WMP)</b> that is to be approved by the city <i>prior</i> to the commencement of construction and submitted at the end of the project with receipts from the disposal site(s).</p>	<p><b>2016 California Green Building Standards Code Sections:</b> 301, 301.3, 301.3.1, 301.3.2, 302, 303, 303.1, 304, 5.408, 5.408.1, 5.408.1.1, 5.408.1.2, 5.408.1.3, 5.408.1.4, 5.408.2, 5.408.3,</p>
	<p>Verify and include in WMP that <b>Universal Waste</b> items such as fluorescent lamps and ballast and mercury containing thermostats as well as other California prohibited Universal Waste materials are disposed of properly and are diverted from landfills.</p>	
	<p>If your project primarily deals with land clearing: Report to the city that <b>100%</b> of trees, stumps, rocks, and associated vegetation and soils shall be reused or recycled. There are <i>exceptions</i> for vegetation and soil that is contaminated by disease or pest infestation.</p>	



# [FORM A]

## Construction and Demolition Waste Management Plan (WMP)

**Return this application before your project begins.**

Permit #  Application Date  Project Sq. Ft.

Project Name  Project Type:  Construction  Swimming Pool

Job Site Address   Roofing  Plumbing  A/C or Heating

City  State  Zip Code   Electrical  Demolition  Solar Installation

Other \_\_\_\_\_  Sign Installation

Applicant Name  Applicant Role:  Owner  Contractor

Applicant Address  Phone  Fax

City  State  Zip Code  E-Mail

1. How do you plan to dispose of the debris that you will generate with your project?

- I will hire the city permitted hauler Bertolottie Disposal, Inc. (209)537-8000
- I will self-haul debris to \_\_\_\_\_ (See Resource List for Locations)

2. What materials will be generated by your project?

- Asphalt  Bricks/Rocks  Cardboard  Concrete/Cement  Dirt/Clean Fill
- Drywall/sheetrock  Glass/Windows  Lumber/Wood  Metals  Mixed Construction Materials
- Roofing Materials  Composite  Salvaged items (fixtures, furniture)  Other \_\_\_\_\_

3. As the owner of, or agent for this permit application, I understand that by signing this form, the permit applicant is responsible for the debris generated under this project, and will comply with the city's recycling and reporting requirements, even if the work is performed by a subcontractor or third party. **Failure to comply may result in fines and/or citations.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title (owner, contractor, agent, etc.)



## C&D Waste Management Plan (WMP) Report **[FORM B]**

Complete and submit this form within 14 days of project completion, including canceled projects.

**You must provide receipts and/or weight tags to verify your information**

Permit #	<input style="width: 95%;" type="text"/>	Application Date	<input style="width: 95%;" type="text"/>	Project Sq. Ft.	<input style="width: 95%;" type="text"/>
Project Name	<input style="width: 95%;" type="text"/>	Project Type:	<input type="checkbox"/> Construction	<input type="checkbox"/> Swimming Pool	
Job Site Address	<input style="width: 95%;" type="text"/>	<input type="checkbox"/> Roofing	<input type="checkbox"/> Plumbing	<input type="checkbox"/> A/C or Heating	
City	<input style="width: 50%;" type="text"/>	State	<input style="width: 20%;" type="text"/>	<input type="checkbox"/> Electrical	<input type="checkbox"/> Demolition
		Zip Code	<input style="width: 20%;" type="text"/>	<input type="checkbox"/> Solar Installation	<input type="checkbox"/> Sign Installation
				<input type="checkbox"/> Other _____	

Applicant Name	<input style="width: 95%;" type="text"/>	Applicant Role:	<input type="checkbox"/> Owner	<input type="checkbox"/> Contractor
Applicant Address	<input style="width: 95%;" type="text"/>	Phone	<input style="width: 50%;" type="text"/>	Fax <input style="width: 50%;" type="text"/>
City	<input style="width: 50%;" type="text"/>	State	<input style="width: 20%;" type="text"/>	Zip Code <input style="width: 20%;" type="text"/>
		E-Mail	<input style="width: 95%;" type="text"/>	

Material Type	Tons Recycled/ Reused	Tons Disposed (landfill)	Taken To	Method of Transport (Self-Haul, Pick-Up, Site Collection)
Asphalt			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Brick/Rocks			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Cardboard			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Concrete Cement			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Dirt/Clean Fill			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Drywall/Sheetrock			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Glass			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Lumber/Wood			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Metals (AC, water heaters)			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Mixed Construction Materials			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Plastic			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Roofing Composite			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Salvaged Items			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Universal Waste			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Other (Please Specify)			<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Total Material				

**E-MAIL, FAX, OR MAIL COMPLETED WMP REPORT TO:**  
 e-mail: [publicworks@ci.patterson.ca.us](mailto:publicworks@ci.patterson.ca.us) FAX: (209) 895-8069  
 Public Works Department, Solid Waste & Recycling,  
 1 Plaza Circle, Patterson, CA 95363

## Demolition – Deconstruction [Document 1]

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### Deconstruction

Deconstruction is a cost saving alternative to traditional complete demolition by recycling, reusing or donating materials for tax write offs, instead of disposing them in landfills. The advantages of deconstruction may include tax deductions for material donations, cost-savings by reusing materials, preservation of vintage architecture, and avoidance of city fines and permit delays.

Salvaged items in working condition, such as double-pane windows, lighting fixtures, sinks, cabinets, ceiling fans, doors, etc., can be dropped off at:

- |  |  |
|--|--|
| 1. Habitat for Humanity Restore<br>4933 West Lane<br>Stockton, CA 95210<br>(209) 465-5054<br>e-mail: <a href="mailto:mhuber@sjchabitat.org">mhuber@sjchabitat.org</a><br><a href="http://www.sjchabitat.org/">http://www.sjchabitat.org/</a> | 2. The Reuse People<br>9235 San Leandro Street<br>Oakland, CA 94603<br>(510) 383-1983<br>(888) 588-9490<br><a href="http://www.thereusepeople.org">http://www.thereusepeople.org</a> |
|--|--|

The following company will deconstruct buildings and structures of larger projects, and then recycle, reuse and salvage almost all of the building materials:

Marcan Enterprises  
P.O. Box 304,  
Moss Beach, CA  
94038  
(650) 580-2922

### House Moving

Moving a house or structure to a separate location is another alternative to demolition. Contact the following house and structure movers in our area:

Fisher Bros. House Movers  
2801 E. Lovelace Road, Stockton 95202  
(209) 982-0283

Lozano & Delgado, Inc.  
2398 Pheasant Run Circle, Stockton 95207  
(209) 983-0212

Montgomery Contractors, Inc.  
3611 51st Avenue, Sacramento 95823  
(916) 395-2417

W.C. Maloney, Inc.  
4020 Newton Road, Stockton 95213  
(209) 942-1129

### House Donation

Donating a house structure can yield tax benefits. The following organizations are interested:

ACLC, Inc.  
315 N. San Joaquin Street, Stockton, CA 95202  
(209) 466-6811

SJ Habitat for Humanity  
4933 West Lane, Stockton, CA 95210  
(209) 465-5054

**ALWAYS ASK FOR A RECEIPT AND WEIGHT TICKET WHEN DROPPING OFF ITEMS**

# Construction and Demolition Debris Resource List

## Drop Off Recycling Facilities (Self Haul)

Contact the facility directly for information on pricing and materials. Always identify yourself as a City of Patterson C&D customer.				Materials accepted for recycling														Additional Notes
				Asphalt (ask about shingles)	Brick	Cardboard	Concrete	Cement	Ceramics	Dirt/Clean Fill	Drywall/Sheetrock	Glass	Lumber / Wood	Metals (i.e. AC, water heater)	Mixed Recyclable Materials	Plastic	Roofing - composition	
Company	Address	City	Phone															
Collected receipts and weight tickets should be submitted with your completed Commercial/Demolition Recycling Plan.																		
<b>C&amp;D Recyclers</b>																		
Recology	6133 Hammett Court	Modesto	866-764-5765	X	X	X	X	X	X	X	X	X	X	X	X	X	X	recology/modesto.com
<b>Metal Recyclers</b>																		
Modesto Junk Company, Inc	1425 9 <sup>th</sup> Street	Modesto	209-522-1435							X		X		X				Will take e-waste too
<b>Inert Materials Recyclers</b>																		
FTG (Frank Alegre)	915 W. Anderson Street	Stockton	209-334-2112	X	X			X	X									changes if dirty /rebar
Granite Construction	10500 S. Harlan Road	French Camp	209-982-1484	X				X										clean only
United Facilities, Inc.	3535 Perlman Drive	Stockton	209-470-1489	X	X			X			X							
<b>Roofing &amp; Other</b>																		
Stockton Shingle Dump - SPT	10500 South Harlan Road	French Camp	916-633-8013												X			Save \$\$ on clean load
Central Valley Transfer Station*	1333 E. Turner Road	Lodi	209-333-5660			X					X	X				X		CRV** only
Loveace Transfer Station	2323 E. Loveace Road	Manitoba	209-982-5770	X	X	X	X					X	X			X		clean lumber & concrete
North County Landfill	17720 E. Harney Lane	Lodi	209-887-3868	X	X	X	X			X	X				X			
Reuse People	6350 27th Street	Sacramento	209-241-3614													X		deconstruction expert
Stockton Wood Shavings	938 E. French Camp Rd	French Camp	209-982-0552								X							
Habitat for Humanity	630 Kearney Ave	Modesto	209-575-4585													X		working condition only

\* will only recycle separated materials  
 \*\*CRV (California Redemption Value) includes glass, plastic, aluminum cans, and bottles

**Note:** Permit applicants using any of the above facilities for their project will be considered in compliance with the City's recycling requirements. Please see reverse page for a list of City permitted waste haulers.

**After job completion, e-mail your C&D Recycling Report with all receipts and weight tickets to [xquilar@ci.patterson.ca.us](mailto:xquilar@ci.patterson.ca.us) or FAX: (209) 895-8069**  
**City of Patterson - Public Works, - Attention: Solid Waste Manager, 1 Plaza Circle, Patterson, CA 95363**  
**Permitted Waste Haulers (Job Site Collection Services)**

<p><i>Identify yourself as a City of Patterson C&amp;D customer when contacting a permitted hauler.</i></p>				<p><b>Materials accepted for recycling</b></p>																		
<p><i>Collected receipts and weight tickets should be submitted with your completed Commercial/Demolition Recycling Report.</i></p>																						
<b>Company</b>	<b>Address</b>	<b>City</b>	<b>Phone</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bertolotti Disposal, Inc	231 Flamingo Drive	Modesto	209-537-8000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Note:** Permit applicants using any of the above facilities for their project will be considered in compliance with the City's recycling requirements. Only permitted waste haulers are allowed to collect and remove construction debris directly from a job site and transport debris to a recycling facility. You may choose to self-haul waste generated from your project to any drop off recycling facility (see reverse for locations).

After job completion, e-mail your C&D Recycling Report with all receipts and weight tickets to: [XGularte@ci.patterson.ca.us](mailto:XGularte@ci.patterson.ca.us) or FAX: (209) 895-8069  
 City of Patterson - Public Works, - Attention: Solid Waste Manager 1 Plaza Circle, Patterson, CA 95363

## Determine the Weight of Your Debris **[Document 2]**

(Estimates should be provided in Tons)

### How to Convert Pounds into Tons:

To convert pounds to tons, divide the number of pounds by 2000

<b>Pounds to Tons = (# of lbs) / (2000)</b>	
<b>Example:</b>	3350 lbs = (3350) / (2000) = 1.675 Tons

### How to Convert Cubic Yards into Tons

Select the type of material recycled/reused from the chart on the right

Multiply the corresponding number by the total number of cubic yards recycled/reused.

Material Type	Tons per Cubic Yard
Asphalt	0.69
Brick	1.51
Cardboard	0.05
Concrete	0.93
Dirt/Clean Fill	1
Drywall/Sheetrock	0.2
Lumber	0.17
Plastic	0.17
Roofing materials	0.21
Metals	0.45
Mixed Materials	0.25
Green Waste	0.05

<b>Cubic Yard to Tons = (Tons per Cubic Yard) X (Total # of Tons)</b>	
<b>Example</b>	5 Cubic Yards of Asphalt = (0.69) X (5) = 3.5 Tons of Asphalt

### How to Calculate the Diversion Rate

To determine the percentage of material recycled/reused, divide the number of tons which were recycled/reused by the TOTAL tonnage generated by this job.

	$\text{DIVERSION RATE} = \frac{\text{recycled tons} + \text{reused tons}}{\text{recycled tons} + \text{reused tons} + \text{disposed tons}} \times 100 = \% \text{ Recycled and Reused}$	
<b>Example</b>	Recycled Tons = 4 Reused Tons = 6 Disposed Tons = 3	$= \frac{(4) + (6)}{4 + 6 + 3} \times 100 = 77\% \text{ Recycled and Reused}$