

JOB DESCRIPTION

City of Patterson



Human Resources

FIRE CAPTAIN (CAREER)

JOB SUMMARY

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

The position of Fire Captain is a “safety” position and can be either Career or Volunteer. The person filling this position will operate and maintain all types of fire apparatus and equipment, participate in firefighting and emergency activities and training, perform mechanical maintenance on vehicles and equipment, and provide emergency medical services and will share in the “On-call officer status”.

SUPERVISION RECEIVED AND EXERCISED

The Fire Captain reports directly to the Battalion Chief-Operations, or the Division or Deputy Chief or in his/her absence, the Fire Chief. The Fire Captain-Operations is responsible for the overall operations and supervision of Fire Department Personnel until relieved by a Chief Officer, both on and off the emergency scene.

ESSENTIAL DUTIES

Essential and other important responsibilities may include, but are not limited to, the following:

Respond to all fire alarms with designated equipment while on duty

May drive, operate and locate fire apparatus and other fire related equipment at fire scenes; set, control and direct the flow and pressure of water to fire.

Respond to emergency medical care incidents, provide basic life support, operate emergency vehicles and assist paramedics, as necessary

Respond to hazardous materials incidents.

Inspect commercial properties for fire prevention and pre-fire planning as part of engine company inspection program.

Maintain and repair fire apparatus and equipment.

Perform station and hydrant maintenance.

Clean apparatus and equipment and perform general fire station custodial duties as required.

Assists in the planning, development, and administration of all fire protection activities within the City and Fire District.

Directs and supervises subordinates; assists in establishing operating policies, goals, plans, and objectives, and oversees their implementation.

Assists in the preparation, justification, and implementation of department budgets.

Responsible for review, processing applications, reports, records and other fire department related material.

Assists in the enforcement and interpretation of codes, laws, and City/District ordinances related to implementation of an effective community fire prevention program.

Assists in public fire and safety education, development of community ties, including speaking at clubs, schools and other community events.

May attend meetings of planning agencies for the City, District and County or regularly scheduled meetings of the Patterson City Council, West Stanislaus Board of Directors, and Stanislaus County Board of Supervisors.

Assists in fire cause analysis, fire investigations, working with allied agencies, assisting in the apprehension, arrest and prosecution of offenders.

Responsible for completion of company assignments in a timely manner.

Assists in maintaining an adequate record system.

Assists in the development and administration of disaster plans and emergency operations for the City and the Fire District.

May be assigned to make repairs to fire pumps, valves, trucks, motors and other emergency apparatus or equipment, as necessary.

Other duties as assigned.

MIMIMUM QUALIFICATIONS

Must be 21 years of age before appointment

Must pass physical agility test, physical examination as well as drug test, and periodic random drug testing

Must be a non-smoker

Education: Possession of a high school diploma or GED.

EXPERIENCE AND CERTIFICATION(S)

Any combination of experience and training what would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: Progressive management experience in a fire protection agency.

License or Certificate:

Possession of a current California Drivers License, Class B with liquid endorsements.

Current CPR and First Aid certification.

Currently qualified as the First Responder level in Hazardous Materials.

ICS 200 certification.

NECESSARY SPECIAL REQUIREMENTS

This position may work any shift: days, nights, weekdays, weekends, 56 hour firefighter shift schedule or 40 hours a week when applicable. In accordance with daily and other periodic maintenance schedules.

Must successfully pass a pre-employment medical examination, including a drug screen, fingerprint, background check, and reference check.

Must be able to provide proof us U.S. citizenship or legal right to work in the United States.

PHYSICAL REQUIREMENTS

Physical Requirements: Must pass physical agility test and physical examination test.