



**City of Patterson
Public Works Department**

**Request for Proposals:
2025 Urban Water Management Plan (UWMP)**

RFP Release Date

Thursday, March 19, 2026

Proposal Submission Deadline

Tuesday, March 31, 2026

3:00 p.m. PST

Submit Proposals to:

City of Patterson
Public Works Department
Attention: Maria Encinas, CFM
1 Plaza Circle
Patterson, CA 95363
mencinas@pattersonca.gov

REQUEST FOR PROPOSALS (RFP)

2025 URBAN WATER MANAGEMENT PLAN (UWMP)

City of Patterson

Introduction

The City of Patterson (City) is seeking proposals from qualified consultants to prepare its 2025 Urban Water Management Plan (UWMP) in accordance with California Department of Water Resources (DWR) guidelines.

The selected consultant will be responsible for completing all required tasks necessary to produce a compliant UWMP within an accelerated schedule.

Scope of Services

The City does not have a detailed scope of work. It is the responsibility of the proposer to:

- Identify and include all required elements of the 2025 UWMP per DWR guidelines
- Prepare a complete, compliant UWMP document
- Coordinate with City staff as needed for data collection and review
- Prepare administrative draft, public draft and final UWMP
- Incorporate City and public comments
- Support the public review, adoption and DWR approval process

In addition to all the required elements of the UWMP, the proposer shall include and address all applicable requirements of the Sustainable Groundwater Management Act (SGMA), including coordination with the applicable Groundwater Sustainability Plan(s). The scope shall also incorporate considerations related to the Northern Delta-Mendota region, including consistency with any adopted Pumping Reduction Plan requirements and associated groundwater management actions.

The consultant shall further ensure that all required DWR tasks and components are included, even if not explicitly listed in this RFP.

The selected consultant will also be expected to:

- Attend and present at a City Council meeting (anticipated June 16)
- Provide a summary presentation of the UWMP findings

Schedule

Due to statutory deadlines, the project will follow an **expedited** timeline:

- RFP Release: March 19, 2026
- Proposals Due: March 31, 2026 at 3:00 p.m. PST
- Consultant Selection: April 3, 2026
- City Council Contract Approval: April 21, 2026 (If required)
- Public Draft UWMP Available: No later than May 13, 2026
- Public Comment Period: 30 days
- Final Adoption (City Council): June 16, 2026
- Submit Final UWMP to DWR: July 1, 2026

Proposal Requirements

Proposals should be concise and focused, and at a minimum include:

1. Firm Information & Key Staff
2. Relevant Experience with UWMPs
3. Approach to Completing All DWR Requirements
4. Project Schedule Demonstrating Ability to Meet Deadlines
5. References (minimum of 3 recent projects)
6. Cost Proposal (this shall be a separate document from the main proposal)

Evaluation Criteria

Proposals will be evaluated based on:

- Understanding of UWMP requirements
- Experience preparing compliant UWMPs
- Ability to meet the accelerated schedule
- Qualifications of project team
- Cost effectiveness

Proposal Submission

- Hard copies will NOT be required due to the short timeframe.
- Proposals shall be submitted electronically (PDF format) to mencinas@pattersonca.gov and emartinez@pattersonca.gov by the required time and date.
- The proposer is responsible for ensuring their submission is complete and successfully received by the City. A read receipt is requested to confirm delivery.

Additional Information

- Questions must be submitted in writing by 3:00 p.m. PST on March 27, 2026.
- Responses will be issued via addendum if necessary. Addendums must be attached to the proposal.
- Depending on proposal cost and city procurement requirements, City Council approval of the contract may be required (anticipated April 21, 2026).

Contact Information

Questions with regard to submissions, process or proposals can be directed to:

Maria Encinas, Water Resources Program Manager

Public Works Department

1 Plaza Circle

Patterson, CA 95363

(209) 895-8061

mencinas@pattersonca.gov